

Woodland Montessori School

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Volunteers Needed!

Parent Community Service Hours are helpful to us and are the means for parents to participate in their child's education by all sorts of means. In order to maximize different talents and to accommodate varying time availabilities we have compiled a job list. We appreciate our parent volunteers and would like to start the year of volunteerism as organized as possible. Please consider these needs and check any that you may be interested in...

Name _____

FUNDRAISERS & EVENTS

- Harvest Party**
Scheduled for October. Help will be needed to plan and to work the event.
- Breakfast at Santa's Workshop**
Planned to be off-campus in December. Date TBA. Help will be needed to plan, prep, and to work the event.
- Scholastic Book Fair**
Scheduled for May. Help with setting up and tearing down book fair as well as taking orders throughout the fair.
- Last Day/Graduation Ceremony**
Help with set-up and tear down as well as running games. This is a fun event!

OTHER

- Positive Discipline Course**
"No parent, teacher, counselor or youth worker can afford to be without this program!"
Strengthening school-home partnerships! A series of 10 sessions, dates and times to be determined. Sign-up sheets will be distributed in September. Please let us know if you're interested!
- Lunch Help**
Spend lunchtime with the kids! The teachers could use a hand before and after lunch with bringing the lunch from the kitchen, clean up, and probably some preparation on certain days. The need is daily with the most need on Tuesdays and Fridays.
- PR Representative**
An individual is needed to help distribute informational brochures and to hang flyers on community bulletin boards. Approximately once per month, possibly more time at the beginning to get things going.

- Snow Shoveling**
Clearing the walkways of snow before school starts for the day (7:00 a.m.) is essential for safety's sake. If you're an early riser and don't mind starting your day with a bit of invigorating activity, this could be just the thing.

- Library**
The library needs an individual to be responsible to keep it tidy, organized and to return books to their shelves when returned. Includes maintenance of hallway bulletin board. Weekly attention preferred.

- Cardboard Recycling**
Haul away cardboard from the kitchen or classrooms that is stored in an outdoor location. May require a pickup truck. Possibly twice per month.

- Room Parents**
Each teacher needs a go-to person from time-to-time. The room parent may help with some event or even make a few phone calls to remind parents of something coming up in the classroom. Room Parents may also be needed to help with parts of fundraisers that involve some manner of classroom participation.

- Reading**
Parents are needed to come into the classroom for approximately an hour a week to listen to our new readers.

- Picture Day**
3-4 parents will be needed to help retrieve and return children to classrooms, and to tidy hair and faces for picture day. Approximately 9:00-11:30.

- Groundskeeping and Facility Maintenance**
Needs can range from anything from changing light bulbs to repairs to raking leaves. If you have a skill that may be useful and would be willing to contribute from time-to-time or just be an able pair of hands, please add your name to our list for Maintenance. Watch for scheduled Maintenance Evenings! Some jobs may be time-sensitive in which case we may contact volunteers directly.

- Substitute**
Add your name to our Sub List! Substitutes are periodically needed in the classrooms for teachers or assistants. If a lead teacher is out, the classroom assistant will assume the lead role and the substitute will fill the assistant's position. This is a great way to help and learn the depth of Montessori. The first 18 hours of the following can go toward parent community service hours (or more if you'd like to donate them!) or work exchange payments can be arranged. Please contact Tracy if you would like to be added to our sub list.

Any other comments, questions, or ideas: